## Internal Quality Assurance Cell (IQAC)

### Composition – Academic Year 2023–24 (Odd Semester)

**Minutes of the Meeting (Q1 – AY 2023-24)**

**Date: 04/08/2023**

**Time: 2.00 PM to 3.30 PM**

**Venue: Board Room**

### Members Present

1. Dr. A. Ramesh – Principal
2. Dr. S. Neethi – Dean (Curriculum Development & Enrichment)

### Coordinators from Departments

3. Dr. N. Kandavel – CSE
4. Mr. G. Senthil Kumar – CSBS
5. Mr. V. Ramachandran – IT
6. Mrs. K. Uma Haimavathi – BME
7. Dr. P. Vasanthi – Civil
8. Dr. R. Shankar – EEE
9. Dr. J. Jai Jaganath Babu – ECE
10. Dr. Sathyamoorthy – Mech
11. Mr. N. Vinoth – MCT

### Agenda & Key Decisions

1. **Academic Audit Review (Scheduled: 07/07/2023)**
   - Notes of lessons, detailed lesson plans (with Bloom's Taxonomy mapping), and Question Banks will be audited.
   - A new audit rubric introduced with evaluation on CO tagging, quality of assessments, and depth of domain knowledge.
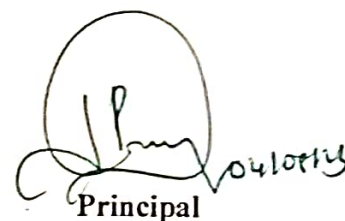
2. **CO–PO Mapping Strategy Enhancement**
   - Each department was advised to conduct gap analysis from past attainment results and revise course outcomes accordingly.
   - For technical depth: departments to use **Bloom's Revised Taxonomy** for rigor in CO design, targeting higher-order thinking (Apply, Analyze, Evaluate, Create).
   - Recommend usage of **OBE tools** like *Excel-based Attainment Calculation Templates, OBE360* or *Outcome-Based Education Software (OBES)*.

3. **Automation of Examination Process**
   - Approved: Development of in-house tool for random question paper generation using encryption methods.
   - Pilot to include:
     - AI-assisted moderation of question paper content using NLP for plagiarism detection.
     - QR-coded seating arrangement printouts to streamline logistics.

P.
**Coordinator, IQAC**  04/8/2023

**Principal**

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